



कृषि वैज्ञानिक चयन मंडल
(भारतीय कृषि अनुसन्धान परिषद)



कृषि अनुसंधान भवन-1, पूसा, नई दिल्ली-110012
AGRICULTURAL SCIENTISTS RECRUITMENT BOARD
(INDIAN COUNCIL OF AGRICULTURAL RESEARCH)
Krishi Anusandhan Bhavan-I, Pusa, New Delhi – 110012
Tele : 25840251, 25848172, Fax : 25846311

F.no. 3-4/2014-GA

Date:-04 September, 2018

To
As per list Enclosed

Subject:- Quotation for annual maintenance contract of Terrace Garden at KAB-I.

Sir,

Sealed quotations are hereby invited on behalf of Secretary, ASRB for award of Annual maintenance of terrace garden at ASRB office, KAB-I, Pusa, New Delhi.

1. The quotation may be sent by post in a sealed cover addressed to the Secretary, ASRB, KAB-I, Room no. 101, New Delhi-110012 or be dropped in Tender Box kept outside room No. -109, KAB-I, Pusa, New Delhi. The quotation shall reach in this office by 24th September, 2018 (3.00PM) positively in sealed cover with superscription "AMC for Terrace Garden". Quotations will be opened on the same day at 3.30 p.m.
2. Quotations received after the stipulated date and time/incomplete quotations/unsigned quotations will not be entertained.
3. The agency should have some past experience in this line or should be registered with CPWD. Proof of execution of at least three such works need to be attached with the quotation.
4. Before quoting the rates, the terrace garden at ASRB premises can be inspected by the interested firms/ agency any time (within working hours from Monday to Friday).
5. An amount of Rs. 3,000/- towards earnest money in form of Demand Draft drawn in favour of Secretary, ASRB has to be sent along with the bid.
6. Quarterly payment will be made on completion of 3 months period after getting the certificate of satisfactory service.
7. The successful bidder will be required to deposit Rs. 10,000/- (Rupees Ten thousand only) in the form of Demand Draft in favour of Secretary, ASRB payable at New Delhi as performance security deposit.
8. The maintenance includes supply and maintaining of seasonal plants, specially flowering plants and small plants for summer and winter on both sides of walk way, near rocking, near corners of the garden etc and the quality of plants should be of high standard matching the excellent features of the Terrace Garden, in addition to supply and maintenance of about 60 plants inside the ASRB office Premises.
9. Tools, plants, manures and all other items required for proper maintenance of the garden shall be arranged by the agency itself.
10. It will be the sole responsibility of bidder to keep the grass evergreen and healthy. In case any damage is done to the grass, the same will be replaced/ replanted immediately and the expenditure will be borne by the bidder himself.
11. The work will be done as per the direction/satisfaction of the Secretary, ASRB.
12. Statutory deductions shall be made as per usual practice.

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13. The contract will be concluded for a period of one year. The contract can be terminated any time without assigning any reason. It could be extended for another period of one year by mutual consent.
14. If a tenderer doesn't accept the offer within a period of fifteen days after the issue of award letter, the offer shall be deemed to be withdrawn without any notice and earnest money will be forfeited.
15. Bid shall remain valid for a period of 60 days after the date of bid opening.

Yours faithfully,


(Ajay Gautam)

Under Secretary, ASRB

