1. The Agricultural Scientists Recruitment Board do not defray the travelling or other expenses of candidate summoned for interview. The Board however, contributes towards those expenses to the extent mentioned in the enclosed Note (Annexure).

2. In terms of the conditions of admission communicated to you in the Admission Certificate permitting you to take the above examination provisionally, you are required to bring the attested copies as well as the originals of the following certificates:

- Matriculation/Higher Secondary or equivalent certificate in original (with a copy thereof) issued by the University/Board concerned for verification of your date of birth. Admit card of matriculation or school leaving certificate will not be considered as a proof for date of birth.

- Post-graduate Degree or equivalent certificate in original (with a copy thereof) issued by the University concerned for verification of your educational qualification.
Scheduled Caste/Scheduled Tribe/Other backward classes/Persons with Disability certificate in original in the prescribed form (in Hindi or English) issued by the Competent Authority, in case you belong to SC/ST/OBC/PwD.

3. मैद्रिक्यूलेशन या समकाल परीक्षा के बाद आपने जितनी भी परीक्षाएं उत्तीर्ण की हैं उनसे समर्पित सभी मूल कागजात (स्वर्ण-सर्वाधिक प्रतिसंबंधियों के सहित) अपने साथ लाएं।

You are requested to bring with you the originals of all the documents (with self-attested copies) relating to the examinations passed by you after the Matriculation or equivalent examination.

4. यदि आप मौखिक परीक्षा के दिन किसी एक/सभी निर्धारित प्रारूप में मूल कागजात/प्रमाण-पत्र अथवा उनकी सल्वांगित छापाप्रति प्रस्तुत करने में असफल रहते हैं तो आपको मौखिक परीक्षा में उपस्थित नहीं होने दिया जाएगा।

In the event of inability to produce original /attested copies of any documents/certificates in prescribed format on the day of viva-voce, you will not be allowed to appear in the viva-voce.

5. (क) अनुमान-पत्र को संलग्न पांच प्रतियाँ अपने हाथ से पूरी तरह भरकर या टाइप करकर और उन पर हस्ताक्षर करके उन्हें अपने हाल के पासपोर्ट का आकार (5 सें.मी. 7 सें.मी.) के पोशों की पांचों एक जैसी प्रतियों (अनुमान-पत्र की पांचों प्रतियों में वर्तमान पर एक-एक चिपककर) के साथ पत्र के जारी होने के तारीख से 15 दिन के अंतर सीधे अनुमान अधिकारी, कार्यक्रम-1 अनुमान, भारतीय कृषि अनुसंधान परिषद, कृषि भवन, नई दिल्ली-110 001 को प्रांजोकृत डाक हस्ताक्षर दें। अनुमान-पत्र को अलग-अलग करके साथ आपको यह सुनिश्चित कर लेना चाहिए कि उन्हें एक साथ टेग से बैंड दिया गया है और अपना अनुमान-पत्र की सभी पांच प्रतियों के सीधे हाथ को ओर के ऊपरी सिरे पर बंकट कर दिया गया है।

You should submit 5 copies of the enclosed Attestation Form after completing the same either in your own handwriting or in typed script duly signed alongwith five identical passport size (5 cm X 7 cm, approx.) copies of your recent photograph (paste one each on the five copies of attestation form) and send within 15 days from the date of issue of this mail, direct to the Section Officer, Personnel-I Section, Indian Council of Agricultural Research, Krishi Bhavan, New Delhi-110 001 by regd. post. While forwarding Attestation Forms, you should ensure that they are tagged together and your Roll Number and Registration Number has been indicated on the right hand top corner on all the five copies of the Attestation Forms.
Please bring with you at the time of interview five copies of the enclosed summary sheet duly filled up by you.

Please note that even if you are declared successful on the basis of results of the examination, you will not be appointed unless you are eligible, inter-alia in terms of Rules of the Examination.

You will be at liberty to answer the questions in Hindi also at the time of interview, if you so desire.

Note: Please note that no request for change/postponement of the date of Viva-Voce will be entertained.
संलग्नक

(अ) जब उम्मीदवार को किसी प्रशासनिक कठिनाई के बदले से साहाय्य की तिथि के बजाय उसके तुरन्त बाद की तिथि में साहाय्य किया जाये।

(ब) जब उम्मीदवार को लिखित व्याख्याता वर्तमान में बैठने के बाद की तिथि में साहाय्य किया जाये।

टिप्पणी: जिस तरह/तरीकों से साहाय्य का लिखित परीक्षा हो उनका उठाने का भ्रमण में नहीं होगा। उठाने का भ्रमण उस तारीख पर होगा जिसका उत्तर देने के लिए सज्जा की तिथि के बाद उसके तुरन्त बाद में किया जाये।

(ख) जब उम्मीदवार को जिस तरह/तरीके से साहाय्य दिया जाये उसका तुरन्त बाद ध्वनि का लिखित परीक्षा होगा।
ANNEXURE

a) In respect of journey by rail, payment of the Boards contribution towards the travelling expenses of a candidate shall be restricted to a single second class (mail) railway fare by the shortest route to the place of interview from the railway station nearest to the candidate’s normal place of residence or from which he/she actually performs the rail journey whichever is nearer to the place of interview, and back to the same station or the amount of railway fare actually incurred whichever is less. In addition to Second Class Railway fare, sleeper charges shall be reimbursed to the candidates who avail of the sleeper facility. In respect of journey by sea from and to any place in India which is not connected by rail and where the mode of travel is by steamer, the rate of contribution will be restricted to a single second class steamer fare exclusive of the diet charges. (In case of a candidate who are called for interview from Andaman & Nicobar Islands and Lakshadweep, the Board’s contribution towards their steamer charges will be restricted to “Bunk Class” fare only). In case of a candidate who comes from outside India, the Boards contribution towards T.A. will be restricted to that admissible for journeys performed within the limits of the Indian Union.

b) A candidate who resides at a place where there is no railway station shall for the portion of road journey performed by him be paid bus fare on production of original tickets. The road mileage, will be based on the road journey performed to and from the sub-division or Tehsil Headquarters, to the nearest railway or steamer station and back, whichever distance is shorter.

c) Railway servants will be paid the same contribution as admissible to other candidates on producing a certificate from the appropriate railway authority to the effect that they were not provided with free passes/ P.T.Os to cover the journey. No such contribution will be paid if any use a privilege pass for the purpose of coming for interview.

d) If railway servants or other Central Govt. servants use a privilege ticket/order they will be paid the amount spent on the privilege ticket/order subject to a maximum of the Second Class railway fare by the shortest route or the amount of railway fare actually incurred by the candidate, whichever is less.

e) In cases where Rail-cum-Road tickets are available candidate should utilise them for their journey. The Board’s contribution in such cases will be limited to the cost of rail-cum-road tickets, wherever such tickets are available.

f) In case any other concession is used, the candidate will be paid the amount spent on rail fare subject to a maximum of second class railway fare by the shortest route or the amount of railway fare actually incurred by him, whichever is less.

g) Where the candidate commences his journey to the place of interview from a place other than one mentioned as the normal place of residence in his application and this place is more distant from the place of interview and is employed, a certificate from his employer in the case of private employment and from the Head of Office in case of employment under Govt. to the effect that he actually performed journey from the place for the purpose of interview. In case he is not employed, any change in the normal place of residence, would be recognised only if he had informed the Board of the change in his address prior to the date of interview.

h) Candidates will be paid boarding allowance at the rate of rupees fifteen per day in the following cases:

   (i) When the date of viva-voce of the candidate is postponed to a date immediately succeeding the actual date of viva-voce.

   (ii) When the candidate has to appear in the viva-voce immediately after the date of written practical examination.

Note: Boarding allowance will not be given for the date of written test/viva-voce. The boarding allowance will be given on the ground that the contribution of the Board is less than the travelling expenses and allowances.

i) Wherever possible, the candidates will be paid by cheques immediately after the viva-voce. If it is not possible, the cheque will be sent through post.

j) The Board will not make any boarding and lodging arrangements for the candidates.